



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Northside High School

**Meeting #:** 46  
**LOCATION:** Northside (Davis) High School  
**DATE / TIME:** May 15, 2017 at 3:45pm  
**ATTENDEES:** *(those marked with a check were present)*

<input checked="" type="checkbox"/>	Julissa A-Martinez	Principal	<input checked="" type="checkbox"/>	Cesar Martinez	HISD SSO
<input type="checkbox"/>	Sizwe Lewis	HISD	<input checked="" type="checkbox"/>	Victor Okoli	Asst.Principal
<input checked="" type="checkbox"/>	Machell Blackwell	Northside PTO	<input checked="" type="checkbox"/>	Sylvia Wood	HISD
<input checked="" type="checkbox"/>	Wayde Troxler	S&P	<input type="checkbox"/>	Rebecca Reyna	GNMD
<input checked="" type="checkbox"/>	Carmen Nuncio	PAT	<input type="checkbox"/>	Emma Rivera	Student
<input type="checkbox"/>	Melissa Anala	GNMD	<input type="checkbox"/>	Gloria Montemayor	Visitor
<input type="checkbox"/>	Louisa Meacham	HISD	<input checked="" type="checkbox"/>	John Paul Cortez	JDHS
<input checked="" type="checkbox"/>	Connie Esparza	PAT member	<input type="checkbox"/>	Diana DuCroz	COH
<input type="checkbox"/>	Claudia Garza	HISD	<input type="checkbox"/>	Mark French	IBI Group
<input type="checkbox"/>	Derrick Sanders	HISD	<input checked="" type="checkbox"/>	Arnaldo Hinojosa	Alumni
<input checked="" type="checkbox"/>	Chudi Abajue	IBI Group	<input type="checkbox"/>	Christopher Fields	Heery/HISD
<input checked="" type="checkbox"/>	Patrick Zadow	IBI Group	<input type="checkbox"/>	Mario Martinez	Alumni
<input type="checkbox"/>	Eric Ford	HISD	<input checked="" type="checkbox"/>	Holly Huffman	HISD
<input checked="" type="checkbox"/>	Daniel Bankhead	HISD	<input checked="" type="checkbox"/>	Rosemary Grant	Heery/HISD
<input checked="" type="checkbox"/>	Alex Rios	Alumni	<input type="checkbox"/>	Barclay Pittman	S & P
<input checked="" type="checkbox"/>	Gary Whittle	Heery/HISD	<input checked="" type="checkbox"/>	Emily Cole	Community

**PURPOSE:** Discuss 2012 Bond updates and issues.

**AGENDA:** *(see attached)*

### DISCUSSION:

1. Principal Alcantar-Martinez began the meeting by thanking everyone for their attendance. She informed the group that construction on the campus site has begun. She introduced Patrick Zadow, AIA, IBI Group, and he explained how various construction processes address product submittals and requests for additional information by the contractor. He also described the scheduled weekly meetings held onsite with the contractor, owner, and architect to review the construction progress reports and address any issues or concerns. Satterfield and Pontikes (S&P), CMAR, will also conduct construction trade start up meetings with specific subcontractors. These meetings will also include



field representatives from HISD, the architect's group, and consultants – mechanical, electrical, and plumbing.

2. Tackaberry Street Abandonment:

- A. The JRC required cut/plug/abandon of storm and sanitary lines at the intersection of Morris & Tackaberry streets has been completed.
- B. The JRC required cut/plug/abandon of storm and sanitary lines at the intersection of Quitman & Tackaberry streets will be coordinated with CMAR construction schedule.
- C. The JRC requirement to prohibit thru traffic on Tackaberry Street was accomplished with aluminum gate/fencing and required signage at the Morris and Quitman intersections.
- D. The abandonment of the fire hydrant on Tackaberry Street will be scheduled after the installation of the new fire hydrant.
- E. All required easements from CenterPoint for gas and electrical have been received and executed.
- F. All Letters of No Objections from CenterPoint Energy and ATT have been received.

3. Status of New Parking Lot:

- A. City of Houston provided a Temporary Certificate of Occupancy (TCO) for the parking lot. The Final Certificate of Occupancy will be issued once the portable temporary classroom building is dismantled and removed and final landscaping is installed.
- B. Replacement parking spaces covered by the portable temporary classroom building, have been provided. Additional spaces have been line striped on the parking lot, as well as on Tackaberry Street with approval by City of Houston. Students, teachers, administration, and visitors are now parking in the new parking lot.

4. Due to the start of construction, a new traffic plan was developed as a result of collaboration between NHS administration, Houston Police, HISD Police, and S&P. The plan rerouted faculty, staff, students and visitors to student drop off locations, and main entrance on Quitman Street. City of Houston provided directional signage at the intersection of Fulton & Morris streets and refreshed five existing crosswalk locations by 5/16/2017. Large banners were mounted on each entry gate and also at the new temporary main entrance. The new plan has been successful and the community is cooperating.

- A. Several members of the PAT requested the City of Houston provide a protected arrow on the corner of Fulton & Quitman streets. Principal Alcantar-Martinez suggested the members reach out to Houston City Council Member Carla Cisneros, who oversees the district in which the school is located. Her telephone number was provided: 832-393-3003.

5. Construction Update:

- A. In preparation for the interior renovations in the library area and the 1920's building, third floor – east: professional furniture movers relocated 300 boxes of books to storage and relocated furniture from 16 classrooms to temporary storage in the Auxiliary Gym. HISD warehouse personnel relocated library furnishings and several adjoining classrooms to the warehouse.
  - 1. Alumni Museum contents are stored in vacant ROTC classrooms for future relocation into the new community room.
  - 2. Houston Historical expressed an interest in the built in cabinets. S&P will coordinate with the designated contact person – to be identified.
- B. Wayne Troxel, Project Superintendent, facilitated the PowerPoint presentation, which will be uploaded to the school's bond project website.



1. The parking lot facing Morris Street is no longer available because of construction activity.
2. The façade of the Morris Street entrance has been removed, as have the wrappings of the structural columns. This entry has been closed to all foot traffic.
3. The site is being prepped to drill for concrete piers for the Culinary addition.
4. The new electrical service area was identified by a photo.
5. Demolition of the library and adjoining classrooms is progressing along with the installation of ductwork for the new air conditioning system.
- C. The scope of work is following a phasing plan developed by the design team, contractor, and NHS administration. Mr. Troxel noted that the library phase would be completed before the end of summer.
6. Temporary portable classroom building:
  - A. Permitting plans are still in process with City of Houston
  - B. Building placement began Saturday, May 6, 2017
  - C. Installation and occupancy expected early June 2017
  - D. NSHS administration will relocate to the portable building for the summer while interior renovations are underway in the school.
7. Meetings continue with the Furniture, Fixtures, & Equipment (FF&E) design team and Principal Alcantar-Martinez. Furniture orders were placed for the F2- second floor (library) for delivery in early July. Selections for the balance of the classrooms and administrative offices are in process, as are the balance of the school. Orders will be placed according to the construction phasing schedule.
8. A discussion of the proposed Groundbreaking Ceremony by Northside Administration followed.
  - A. R. Grant distributed a Checklist: Groundbreaking handout prepared by HISD Communications to initiate discussion.
  - B. It was suggested that the PAT and the several alumni organizations meet to collaborate on the details of the event. Ideas generated included tying the groundbreaking to another school or community event and having the PTO assist with refreshments. The event also could be tied in with the Northside HS 91st anniversary in October.
  - C. Subsequent to this meeting, Principal Alcantar-Martinez suggested a date for the planning meeting by PAT and alumni organizations could be Thursday, June 22, 2017, at 2 p.m. The meeting would be held in the portable classroom building.
  - D. Communications General Manager Sylvia Wood suggested the school prepare a list of elected officials, trustees, special dignitaries, and others who the school would want to include in the event and then determine their availability. The HISD Bond Communications team also suggested the involvement of students, the Mariachi band, and school alumni. HISD Government Relations will coordinate the invitation of elected officials and other dignitaries.
  - E. Possible groundbreaking locations — inside the building, the exterior courtyard, or the exterior site of the planned culinary addition — were discussed.
  - F. Ms. Blackwell said she was a member of the class of 1987 and would be interested in participating in the groundbreaking discussions.
  - G. Tentative dates could be second or third week in September, or in October.



**ACTION ITEM (S):**

Notify PAT Members and interested Alumni for a Ground Breaking Ceremony planning meeting for Thursday, June 22, 2017 at 2:00 pm.

**NEXT PAT MEETING:** Monday, July 18, 2017 @ 3:45 pm Northside HS – Portable Classroom Building.

Please review the meeting minutes and submit any changes or corrections to the author.  
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Rosemary Grant  
Project Manager  
HISD – Construction & Facility Services  
3200 Center Street, Houston, TX 77007  
Phone: (713) 556-9257  
Email: rgrant3@houstonisd.org

# Northside High School

PAT Presentation

Date: May 15, 2017





# Northside High School Start of Construction

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**S&P**  
SATTERFIELD & PONTIKES  
CONSTRUCTION, INC.

Northside High School Renovations

*Aero  
Photo* Image # 40  
Date : 04.24.2017  
888.542.0231  
[www.aerophoto.com](http://www.aerophoto.com)

# Demolition of the old Front Entrance for New Addition

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May 10, 2017 1:50:44 PM



# Demolition of the Exterior



May 9, 2017 3:44:58 PM



# Preparing to Drill Piers

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# New Electrical Service Area

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May 10, 2017 1:52:10 PM



# Old Library Area Demolition

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# New AC System Installation

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# New AC System Installation

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# Questions & Answers

Date: May 15, 2016

